



Thursday, September 19, 2024

## STUDENT ID VERIFICATION POLICY

MBTU is committed to ensuring the authenticity of its students' identities through a rigorous verification process.

1. **Information Collection:** During the admission process, MBTU collects personal identification information, such as an ID card or passport, from all applicants. This information is essential for confirming the student's identity and is kept as an integral part of the application form. The Admissions Coordinator reviews and validates all submitted documents to ensure their integrity and accuracy.
2. **Credential Assignment:** Once admitted, students are assigned a unique student identification number and password. These credentials are essential for accessing the university's virtual platform. Students must keep these credentials strictly confidential and not share them with third parties, as outlined in our Privacy and Confidentiality Policy.
3. **Exam Proctoring:** To ensure academic integrity during exams, MBTU employs Proctorizer, an automated proctoring solution integrated into the Google Chrome browser. This tool not only detects suspicious activities that may indicate academic dishonesty but also allows for effective monitoring of students during assessments.
4. **Use and Protection of Information:** All information collected and processed for identity verification is used solely for that purpose and is managed according to the terms set out in MBTU's Privacy and Confidentiality Policy. The university ensures that students' personal data is kept secure and confidential, in compliance with applicable data protection regulations.

This policy ensures that MBTU maintains a high level of integrity in the admission and evaluation process, protecting both the institution and its students.